

# STATUTES OF NETBALL SWEDEN

In effect from the 2nd of July 2020

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## **Chapter 1 General provisions**

### **1 § Federation name and address**

The Federation's official name is Svenska Netballförbundet, in these statutes called "The Federation". The Federation shall be called "Netball Sweden" in English.

The registered office of The Federation is Södervärnsgatan 11, 21427 Malmö, Sweden.

### **2 § Purpose**

The Federation has as its purpose to promote, develop, and administer netball in Sweden in a manner that is in accordance with "Idrottsrörelsens verksamhetsidé, vision och värdegrund" as per Chapter 1 Sveriges Riksidrottsförbunds (RF) statutes.

The Federation will represent Swedish netball abroad and work to increase Sweden's netball presence internationally.

The Federation must counteract all forms of discrimination and actively promote a doping-free sport.

### **3 § Composition**

The Federation consists of non-profit sports associations that have entered into the Federation as members.

### **4 § Affiliations**

The Federation follows the rules and policies of Sveriges Riksidrottsförbund (RF) and International Netball Federation (INF), of which it is an Associate Member.

### **5 § Decision-making bodies**

The decision-making bodies of the Federation are the Annual General Meeting (AGM), an Extra General Meeting (EGM) and the board.

### **6 § Business and financial year**

The Federation's operating year and financial year include the period from 1 July to 30 June.

The Federation Board's year of work covers the period from the Federation Meeting until the next following Annual Federation Meeting.

### **7 § Authorised Signatory**

The Federation's signatory is performed by the Board, as the right to represent the Federation and enter into agreements on behalf of the Federation.

The Board can delegate the right of signatory to two board members jointly or to one or more specially appointed persons.

Anyone authorized by proxy to represent the Federation shall report back to the Board.

### **8 § Statute amendment**

To amend these Statutes, a decision is required by a General Meeting with at least 2/3 of the number of votes cast. Proposals to amend the statutes must be submitted in writing by both the member and the board.

### **9 § Interpretation of Statutes and arbitration clause**

If doubt about the interpretation of these Statutes arises, the matter will be submitted during the next Federation Meeting, or the Federation Board will determine it.

The case in dispute where the parties are an individual member, official, Federation, SDF, DF, SF or RF must not be brought before the public Court. Such a dispute shall, except in cases where another special arrangement is prescribed in RF's statutes or SF's statutes, be settled in accordance with the law on arbitration.

### **10 § Dissolution of the Federation**

Dissolution of the Federation requires the decision of a General Meeting with at least 2/3 of the number of votes cast.

In the decision to dissolve the Federation, it must be stated that the Federation's assets must be used for a specific sporting purpose, and where the dissolved federation's documents must be submitted to Skatteverket.

### **11 § Composition of the Board**

The Federation shall work for such composition that equality between women and men is reached in the Board.

## **Chapter 2 Members of the Federation**

### **1 § Membership**

Non-profit organisations, which consist entirely of physical persons, may by written application be included as members of the Federation if the following conditions are met.

1. The application for membership is accompanied by the sports association's statutes, which should be established on the basis of the RF's normal statutes for sports associations.
2. The sport association conducts netball activity.
3. The sports association is committed to, in its sporting activities, comply with RF's and INF's statutes and competition rules, as well as the decisions of superior sports bodies.
4. The name of the sports association is not inappropriate or may be confused with an already established SNF sports association.
5. The sports association has paid the fees that have been duly determined.

Should a sports association application be rejected, the sports association possesses the right to appeal the decision under the rules of Chapter 15 of the RF Statutes.

### **2 § Annual fee**

A sports association is obligated annually by 30 September to pay, by the Federation Meeting prescribed, renewal fee for the year.

### **3 § Members obligations and rights**

Members

- shall comply with the Federation, RF and INF statutes and decisions made by the Federation following Chapter 1, section 4 of the statutes, competition rules and decisions of the organizations,
- shall pay the fees decided by the Federation annually by 30 September
- approve through its membership that the Federation may process personal data in order to conduct appropriate activities in accordance with the Statutes of the Federation at any given time and in accordance with any other conditions for the processing of personal data decided by the Federation,
- are entitled to attend meetings organized for the members,
- are entitled to information about the Federation's affairs to the extent that follows from Chapter 6, section 2,
- are not entitled to access the Federation's holdings or property upon dissolution of the Federation.

### **4 § Member's participation in activities**

The Federation determines the conditions for a member's participation in a competition or show. Federation approval is required for participation in a competition or exhibition outside Sweden.

If the organizer of the competition or show is not affiliated with the Federation, the member may only participate if this SF has approved the competition or the show.

## **5 § Withdrawal and expulsion of a sports association**

A sports association, which wishes to secede from the Federation, shall give written notice thereof. If the sports association has not paid the prescribed fees the Federation Board determines if such a fee shall be paid or not.

A member may be excluded if the member, despite reminders, has failed to pay fees decided by the Federation. A member may also be excluded if the member contradicted the Federation's activities or purposes, violated the Federation's, INF or RF statutes, the values of the sport or otherwise damaged the Federation's interests.

Exclusion applies until further notice. However, decisions on exclusion may be limited to a certain amount of time. Such time-limited exclusion may cover at most six months from the date of decision.

If there are insufficient grounds for exclusion, the Federation may instead give the member a warning.

A decision on exclusion or warning may not be made without giving the member, within a certain period specified by the Board, at least 14 days, the opportunity to comment on the circumstances which caused the membership to be questioned.

In a decision on exclusion or warning, the reasons must be presented and state what the member must observe for appealing the decision. The decision must be sent to the member within three days from the date of the decision.

Exclusion decisions may be appealed in accordance with the rules of RF's statutes.

## **6 § District affiliation**

A sports association belongs to the netball district in the area where the sports association is registered.

## **Chapter 3 General Meetings**

### **1 § Time and notice**

The Annual General Meeting (AGM), which is the Federation's highest decision-making body, is held before the end of June at the time and place determined by the Board.

Notice of the AGM and proposals for agenda shall be provided by the Board, no later than three weeks before the meeting, to the members in a manner determined by the Board. Furthermore, notices and proposals for agenda items shall be published on the Federation's website and emailed to members. If a proposal has been brought about a change of status, closure or merger of the Federation with another Federation or other matter of material importance to the Federation or its members, it must be stated in the notice.

The Annual Report, the auditors' reports, the business plan with budget and the Board's proposals and received motions with the Board's opinion shall be available to the members no later than one week before the AGM. The notice shall state where these documents are available.

### **2 § Proposals for matters to be considered by the AGM**

Both the member and the board may submit proposals to be considered by the AGM.

Proposals from a member (motion) must be submitted to the Board no later than four weeks before the AGM. The Board shall submit a written opinion on the motions to the AGM.

### **3 § Composition**

The Federation's AGM consists of the Board and representatives appointed by the member associations. Member representatives may not be members of the Federation Board.

### **4 § Voting rights as well as the right to vote and proposals at the General Meeting**

At the General Meeting, each member association receives one vote.

In order to be eligible to vote at the AGM, it is required:

- that the representative is at least 18 years old;
- that membership has been granted at least two months before the AGM; and
- that membership fees have been paid no later than two months before the AGM.

Members who do not have the right to vote have the right to speak and propose at the meeting.

### **5 § Matters at the AGM**

At the AGM, the following matters may include, but not be limited to:

1. Control of attendance and determination of the voting list for the meeting on the basis of electoral roll composed by the Federation Board
2. Election of Chairperson and Secretary for the meeting.
3. Election of two minutes-controllers that, in addition to the chairman, adjust the protocol
4. Selection of vote counters.
5. Ask if the meeting has been advertised correctly.
6. Establishment of Agenda.
7. The Board's activity report with annual report / annual accounts for the most recent business / financial year.
8. The auditors' report on the Board's management during the most recent operational / fiscal year.
9. Release of liability for the Board for the duration of the audit.
10. Determination of membership fees.
11. Establishing business plan and treatment of future financial plan business / business year.
12. Consideration of the Board's proposal and motions received in a timely manner.
13. Election of;
  - i. the Chairperson of the Federation for a term of two years;
  - ii. the Vice-Chairperson of the Federation for a term of two years;
  - iii. the Secretary of the Federation for a term of two years;
  - iv. the Treasurer of the Federation for a term of two years;
  - v. three ordinary board members for a period of one year;
  - vi. two substitutes to the board for a period of one year
14. Election of the auditor(s)
15. Any other issues reported under item 5. Decisions regarding major financial or other decisive importance for the Federation or Members may not be taken unless it has been included in the notice of the meeting.

## **6 § Eligibility for election**

Eligibility for election to the Board and the Nomination Committee is any member of a member association who is registered as living in Sweden. However, employees within the Federation may not be elected as a member or alternate member of the board, the nomination committee or as an auditor or substitute of the Federation.

## **7 § Extraordinary General Meeting (EGM)**

The Board may call the members to an EGM.

The Board is obliged to convene an EGM when an auditor or at least a tenth of the Federation's voting members request it. Such a request must be written in writing and contain the reasons for the request.

When the Board receives a request for an EGM, it shall within fourteen days announce such a meeting to be held within two months of the request received. Notice of proposal for agenda for EGM shall be sent to the members in a determined manner no later than seven days before the



meeting. Furthermore items, notices and proposals for agenda shall be published on the Federation's website and emailed to members.

If the Board fails to announce or call for an EGM, those who have made the petition may take measures according to the previous paragraph.

At an EGM, only the question(s) specified in the draft agenda may be considered.

## **8 § Decisions and voting**

A quorum will exist by two-thirds of eligible voting members present or by proxy, unless the Association has received written protests from one-third or more of all voting members. The protests must state "The General Meeting is inappropriately scheduled" and be received by the Executive Committee no less than fourteen days before the meeting. A motion at a general meeting is carried if more than half of cast votes are in favour of the motion.

Decisions are taken by a show of hands, or if requested after re-vote.

Voting is open. However, if a voting member requests it, elections shall take place behind closed doors. Where a secret ballot or poll is to be taken the Chairperson shall decide the method of taking and recording the votes.

Except for those in Chapter 1. § 8, first paragraph and Chapter 1. § 10 of the said cases, when voting, all issues are decided by a relative majority. By relative majority it means that the person(s) who received the highest number of votes is elected (selected) regardless of how these votes relate to the number of votes cast. In the event of an equal number of votes, the lottery shall decide.

## **9 § Entry into force**

Decisions made by the general meeting apply from the end of the general meeting unless otherwise stated.

# **Chapter 4 Nomination Committee**

## **1 § Composition**

The Nomination Committee shall consist of the three ordinary board members elected by the AGM.

The Nomination Committee shall appoint a Chairperson from among its members. The Nomination Committee shall meet when the Chairperson or at least half the number of members so decides.

## **2 § Obligations**

The Nomination committee shall prepare the elections for the upcoming AGM, and shall in this work continuously follow the work of the Board and the auditors during this financial year.

The Nomination committee shall at the latest two months before the AGM, ask them whose term of office expires at the end of the meeting, if they wish to run for the next term. The Nomination Committee shall inform the members of any resignations within seven weeks if the AGM. The nomination committee shall inform the members that they have the right to submit proposals for candidates from seven weeks to no later than four weeks before the AGM.

At least three weeks before the AGM, the Nomination Committee shall announce voting members' proposals, as well as announce the names of the candidates who have been proposed to the Nomination Committee and accepted that nomination.

Those who are members of the Nomination Committee may not knowingly disclose what they have learned in this capacity.

## **Chapter 5 Auditing**

### **1 § Auditors and Auditing**

The accounts and administration of the Federation shall be reviewed annually by the auditor(s) appointed by the AGM.

Members of the Federation Board may not be eligible as an auditor or deputy auditor.

The auditors have the right to continuously review the Federation's accounts, AGM and board minutes and other documents.

The Federation's accounts for the most recent fiscal and financial year must be submitted to the auditors no later than one month before the AGM.

The auditors shall review the Board's administration and accounts for the most recent fiscal and financial year and submit the audit report to the Board no later than 14 days prior to the AGM.

## **Chapter 6 The Board**

### **1 § Composition**

The Board shall consist of the Chairperson, Vice Chairperson, Secretary, Treasurer, 3 ordinary board members and 2 board substitutes. The Board shall consist of women and men and attempt to broadly represent clubs.

Board substitutes are entitled to attendance, opinions and proposals at the meetings of the Federation Board, but not the right to vote. If a member of the board resigns, a substitute will be voted in by the board members to replace the member for the time up to the next AGM.

The Board may appoint an Adjunct Member of the board. Such a member has the right to speak and propose, but not the right to vote. The Adjunct Member may be appointed a position in the Board.

### **2 § The duties of the board**

When the AGM is not gathered, the board is the decision-making body of the Federation and is responsible for the Federation's affairs.

The Board shall - within the framework of RF's and current statutes - be responsible for the Federation's activities and safeguard the interests of its members.

It is the Board's responsibility in particular to

- ensure that the Federation complies with applicable regulations and other binding rules,
- execute decisions made by the general meeting,

- plan, manage and distribute the work within the Federation and draw up rules of procedure for this, as well as instructions for the underlying federation bodies,
- be responsible for and manage the Federation's funds,
- on an ongoing basis inform the members of the Federation's affairs to the extent that this cannot damage the Federation's interests,
- provide the auditors with accounts etc. in accordance with chapter 5. § 1, and
- prepare for the AGM.

The Chairperson shall lead the Board's work and ensure that the Board fulfills its tasks in accordance with the Federation's statutes and other rules and decisions binding on the Federation. If the Chairperson is prevented from performing these functions, the Vice Chairperson shall step into the Chair's place.

### **3 § Notice, decision-making and voting**

The Federation Board shall meet at the notice of the Chairperson. The Chairperson is obliged to call a meeting when at least two members have requested it. If the Chairperson fails to issue a summons, those who have made the petition may call for a meeting.

The Board is in session when all members are called and when at least half the number of members are present. All decisions require that at least half of all members of the Board agree on the decision. In the event of an equal number of votes, the Chairperson has the casting vote. Voting must not be by proxy.

The Chairperson may decide that matters shall be decided by written vote or by telephone meeting or by means of other technical equipment.

At a meeting or decision-making in accordance with the previous paragraph, minutes shall be drawn up. Minutes shall be signed by the Chairperson of the meeting and appointed minutes secretary. Anomalous sentences shall be recorded in the minutes.

### **4 § Transfer of decision-making power**

The Board may transfer its decision-making power in individual cases or in certain groups of cases to a committee or other body or to an individual member, employee or other appointed person.

Anyone who has made a decision on the basis of authorization under the previous paragraph shall continuously notify the Board of this.

## **Chapter 8 Districts**

### **1 § Districts - Netball District Federations (NDF)**

There shall be an NDF within each netball district (geographical area), which are organs of the SNF district operations.

NDF, which are independent non-profit sports associations, shall, in accordance with these Statutes and the NDF's individual statutes, be working as SNF States District agencies in accordance with the Federation's purposes under § 1, as well as work in accordance with the decisions of the SNF's Federation Meeting, representatives and the Federation Board.

### **2 § NDF's composition**

NDF includes the sports associations that are members of SNF and are domiciled in the relevant netball districts geographical area.

### **3 § NDF's Statutes**

NDF Statutes shall comply with the normal Statutes enshrined by the SNF.

The Board shall approve the NDF adopted statutes, with the right of the Board to call attention to amend the statutes if they are contrary to the normal statute or otherwise are considered unsuitable.

## **RF's Statutes (excerpt)**

### **Chapter 1 The sports movement's business concept, vision and value base \***

#### **Sports business concept (2015)**

We practice sports in federations to have fun, feel good and develop throughout life.

#### ***Definitions and findings:***

##### ***Sport is a***

physical activity that we perform in order to have fun, feel good and perform better.

##### ***Sport consists of***

training and playing, competition and exhibition.

##### ***Sport provides***

physical, psychological, social and cultural development.

##### ***We organize our sport***

in independent sports federations and federations, which together represent a free and voluntary social movement united in the Swedish Sports Federation.

##### ***We divide our sport***

by age and level of ambition. The term children's sports, generally indicate sport until the age of twelve. The term youth sports indicate teens and young adults 13-25 years. By adult sports we mean sports for those over 25 years of age.

In children's sports, we play and give the children the opportunity to try out different sports. Allowing children the opportunity for comprehensive sports development is the norm for the activity. Competition is part of the game but must always be on the children's terms.

In youth and adult sports, we distinguish between recreational and elite level sports.

In elite sports, performance improvement and good competition results are indicative. In recreational sport, health, comfort and well-being are the norm, although performance and competition often serve as incentives.

### ***We are a united sports movement***

pursuing the same vision and values, it permeates all federations and sports federations, both recreational and elite. We care about the Swedish sports movement's tradition where elite and recreational activity take place in close collaboration, providing inspiration, development and prosperity. Within the sports movement, all federations and sports federations, both elite and recreational, respect each other's roles and operating conditions.

### ***The sport complies with***

the United Nations Declaration on Human Rights, the UN Convention on the Rights of the Child (CRC) and the UN International Convention on the Rights of Persons with Disabilities.

## **Sports vision**

### ***Swedish sport - the world's best***

Swedish sport wants to be the best in the world for everyone at all levels. We want to constantly develop and improve both in terms of form and content. It is based on a self-governing and unified sporting movement with strong federations and federations as well as a world-class educational activity.

## **Sports value base**

### ***Joy and community***

Joy and community are strong drivers of sports. We want to run and develop all activities so that we can have fun, feel good and perform more.

### ***Democracy and participation***

The federation's democracy means that the vote of all members is of equal value. Participation means that everyone involved can participate in and decide on and take responsibility for their activities. Democracy and participation must be exercised equally and regardless of background.

### ***Everyone's right to be with***

Everyone's right to be involved means that everyone who wants to be able to participate based on their circumstances. Anyone who wants, regardless of nationality, ethnic origin, religion, age, gender or sexual orientation, as well as physical and mental conditions, can participate in federation-driven sports.

### ***Clean play***

Clean play and honesty are a prerequisite for competitors on equal terms. It means following agreements and living by good ethics and morals. This includes actively working against doping, match fixing, unhealthy finances and other cheating as well as against bullying, harassment and violence both on and off the sports arena.

\* The sports movement's business concept, vision and values are adopted in a revised version of the 2009 RF Meeting, and are part of the idea program Sports wants. The entire sport will is available on [www.rf.se](http://www.rf.se).

## **§ 1 \* The sports movement's business concept, vision and value**

basis Sport shall be conducted in accordance with the business idea, vision and value basis decided by the RF meeting.